

HOUSE RULES

1. This is a clean and sober facility— drug and alcohol use is strictly prohibited. Any violation of this rule will be cause for immediate discharge. This is non-negotiable. All potential applicants must have attained a minimum of (30) days clean and sober prior to admission.
2. All participants are required to submit to random drug and alcohol screening upon admission and at anytime upon demand. Refusal to provide UA or PBT (breathalyzer) will result in immediate discharge.
3. If drug or alcohol use is suspected, staff will investigate suspected use. A special House Meeting may be called. If a majority vote confirms suspected use, staff may agree to a discharge. The participant is expected to make immediate plans to vacate the property. Any disorderly response will lead to the police being called.
4. Titus 2 reserves the right to conduct random, unannounced room inspection. Discovery of illicit substances or contraband may result in immediate discharge and the filing of police reports. Contraband items include, but are not limited to: drugs, drug paraphernalia, alcohol, weapons of any kind (guns, knives, bows, etc.), pornographic material (pictures, magazines, videos) on paper, video or electronic devices/phones, sexually explicit or drug-related material (clothing, pictures, etc.), any material that is rude or offensive and food items that contain poppy seeds.
5. Disruptive behavior is not tolerated. Any behavior which is deemed by staff to be detrimental to the serenity and recovery of participant is strictly forbidden. These acts include, but are not limited to: verbal threats, sexual harassment, physical violence, destruction of property and/or intimidation of any manner. Any such acts are grounds for discharge.
6. Relationships with others in the house should reflect a positive family type relationship. Association with other participants or staff members in a non-family way (romantic, intimate or sexual manner) will be cause for discharge.
7. Program fee for residency is \$140.00 a week. A \$100.00 security/damage deposit will be due upon move in. Weekly fee is due each Saturday morning by 10am. Bounced checks must be paid in full immediately (in cash) with any penalty costs to the house reimbursed. A minimum of (1) weeks notice must be given before moving out.
8. Titus 2 is not responsible for lost or stolen property. If you have anything of significant value, do not keep it here (electronics, jewelry, excess cash, etc.).
9. Any household items that are broken or damaged by a participant must be replaced by participant at their expense. Repairs for damage to building structures, equipment or appliances must be done by a professional that has been authorized by staff and paid for by the participant.
10. Theft is not tolerated. This offense will result in immediate discharge.
11. Attendance at the weekly House Meeting is mandatory, unless you have been excused for a valid reason by staff only.
12. All participants must attend a minimum of (2) 12-step meetings per week. Meeting Attendance sheets must be turned in by Friday, 12pm.
13. All participants must meet weekly with their assigned mentor. Please have mentors sign-in/out on the Visitors Log.
14. Overnight passes are not granted within the first 90 days.
15. CURFEW IS AT 9:30PM NIGHTLY, UNLESS OTHERWISE DESIGNATED.
16. When going off-property on an approved pass, you are required to sign-out/in on the Pass Log located on the front door. If you leave the property without approval, you will be considered as having “Walked” and will be subject to discharge.
17. No visitors are allowed the first 60 days in the house.
18. All visitors must have at least (1) year clean and sober. Visitors are allowed on site during visiting hours only. Visiting hours are Saturday from 12:00 pm to 6:00 pm. and Sunday from 1:00 pm to 5:00 pm. You must stay with your guest at all times. Guests are permitted in common areas only. If you have children visiting you, you are solely responsible for their safety and they must remain in your presence at all times.
19. NO OVERNIGHT GUESTS ALLOWED EVER.
20. NO ANIMALS ALLOWED EVER!
21. Do not remove anything from inside the house, this will be considered theft and the police will be notified.
22. All participants must attain authorization from staff and complete all required paperwork before they will be allowed to bring a vehicle on-site. Drivers must have a valid driver’s license and the vehicle must have current registration and insurance. These documents must be presented to staff so copies can be retained. Auto repair on the property is not permitted. Park ONLY in designated parking areas.
23. Participants are responsible for the purchase & preparation of their own snacks & meals. Label your food and drink. If it is not yours, do not eat it.
24. Participants are responsible for the storage and administration of their own medication. Medications may not be kept in common areas (living room, kitchen, dining area) and must be kept out of sight of other participants. Medication must be taken privately (in the bathroom or other private area) and never in common areas. Do not leave medication on counter tops or dressers.
25. Smoking/vaping is permitted only on back patio with the backdoor and laundry door closed. Smoking/vaping is not allowed in any indoor areas. Do not leave cigarettes/e-cigarettes unattended. Dispose of your ash and butts in the disposal cans/ ashtrays provided. Violation of this rule may result in immediate discharge.
26. Dorm areas are for program participants only. If you are not a participant in the program, you are not allowed.

27. Cleanliness starts with self; shower daily, brush your teeth and keep personal dorm area clean & orderly. Beds are to be made daily & clothes put away. Do not hang anything on doors, furniture or any wall fixtures.
28. Bathrooms must be cleaned on a daily basis. A rotating schedule will be posted as needed. Failure to complete your assigned day(s) may result in additional chores or revocation of privileges.
29. All participants must complete assigned chores daily by 8am. If you are on an off-property pass or will not be at home, **YOU ARE RESPONSIBLE FOR FINDING SOMEONE TO COVER YOUR CHORES**. Failure to complete daily chores may result in denial of Off-Site Passes.
30. The first Saturday of the month is General House cleaning from 8am until completed (or at designated time). General Housecleaning is mandatory for all participants unless prior arrangements have been approved by staff.
31. Reasonable noise levels are to be maintained at all times. No yelling, screaming or excessively loud music/TV. TV use should be at minimal sound levels. When playing music, the type of music should be generally acceptable by others and not excessively loud.
32. TV and computer use is prohibited between 10:00 pm – 7:00 am.
33. **LIGHTS OUT** is at 11pm. At **LIGHTS OUT**, common areas vacated and all participants in their rooms and in bed. No computer, video game or cell phone use is allowed in dorms after **LIGHTS OUT**. **NO OVERNIGHT SLEEPING IN LIVING ROOM AREA IS ALLOWED**.
34. The kitchen must be kept neat and clean at all times. Clean up after yourself and put things back where they belong. Wash, dry and put away your dishes immediately and wipe down all surface areas. Do not store cooked/prepared food in plates, cups and pots/pans. All food stored in the fridge must be in a Ziplock or Tupperware container.
35. Common areas (living room, dining room) should be kept neat and clean at all times. Do not move or rearrange any furniture in the common areas or dorms.
36. Laundry hours are from 8:00 am to 9:00 pm. Do not leave laundry unattended and be prompt in removing your clothes from the washer as soon as it is finished.
37. House telephone use is limited to (15) minutes on, (15) minutes off. Please be courteous to others who have been waiting to use the phone. Do not answer the phone; it is a message line only. If you listen to a message, verbally notify the message recipient or write the message on a paper and put it on the message board. It is not appropriate to share any information about other participants without their permission. Respect others privacy.
38. Mail will be brought into the house by staff at least (2) times per week. You are responsible for forwarding your mail once you leave the program. Mail for discharged participants will be held for maximum of (7) days then returned to sender or mail carrier.
39. Personal items left by discharged participants will be held for maximum of (7) days then donated to a local thrift store. You are responsible for making arrangements with staff in advance for the pick-up of their personal belongings.
40. Good relations are to be maintained with our neighbors. Please conduct yourself accordingly and familiarize yourself with property boundaries. Any potential disputes should be immediately reported to staff. Do not enter the neighbor's property **EVER**.
41. Fire and Emergency Safety plans will be reviewed upon admission. Please become familiar with plans posted in each house. All participants will be required to participate in fire and emergency drills. Be aware of fire exit locations and how to use them for all emergencies. Know how to call 911 in an emergency situation.
42. Please be conservative with water and electricity. Shut off lights when leaving rooms, turn off fans when not in use and check faucets for leaks. It increases our expenses and could lead to program fee increases.
43. If there is a water emergency or if a water line breaks on the property find or call the emergency number immediately.
44. Do not call staff outside of office hours 9-5, unless it is an emergency.
45. If an issue arises that is not addressed here, do not assume you know the answer. **ASK** staff first before acting.
46. Participants in violation of any House Rule may be subject to immediate discharge.
47. Rent is to be paid in full on Saturday morning by 10:00 each week.
48. Titus 2 is not responsible for injury to any house members while on property..
49. Do not allow anyone else to use your assigned door code. Doing so is means for immediate discharge.
50. Morning devotional participation mandatory.
51. Church attendance is mandatory, however you may chose the church that you attend.
52. During the hours of 9:00-3:00 pm you can either be at work, at a recovery meeting, looking for a job or at Center of Hope going through their job training program or meeting with a counselor or mentor. You may not be sitting at the house watching T.V. or sleeping unless it is your day off from work.

HOUSE RULES ARE SUBJECT TO CHANGE WITHOUT NOTICE.